

From: [Fortson, Donald O.](#)
To: [Ashmeade, Iris](#)
Subject: FW: Recycle Bins
Date: Thursday, February 24, 2022 2:20:00 PM

FYI!

From: Weeks, Sharon E. <Weeks.Sharon@epa.gov>
Sent: Thursday, February 24, 2022 1:26 PM
To: Fortson, Donald O. <Fortson.DonaldO@epa.gov>; Williams, Patrice <williams.patrice@epa.gov>; McBride, William <McBride.William@epa.gov>; Greene, Warren <Greene.Warren@epa.gov>
Subject: RE: Recycle Bins

Great news!

From: Fortson, Donald O. <Fortson.DonaldO@epa.gov>
Sent: Thursday, February 24, 2022 11:48 AM
To: Weeks, Sharon E. <Weeks.Sharon@epa.gov>; Williams, Patrice <williams.patrice@epa.gov>; McBride, William <McBride.William@epa.gov>; Greene, Warren <Greene.Warren@epa.gov>
Subject: FW: Recycle Bins

FYI

From: Nancy Sellers - 4P1SBA <nancyl.sellers@gsa.gov>
Sent: Thursday, February 24, 2022 11:41 AM
To: Fortson, Donald O. <Fortson.DonaldO@epa.gov>; Del Sur Service Inc <dispatchsn@delsurservicesinc.com>
Subject: Re: Recycle Bins

Ok yes I have confirmed with O&M that they have enough. You can always call them directly 404-562-4328 or email at dispatchsn@delsurservicesinc.com Because of the amount needed, I'd at least give them a 2 day notice of when you need them.

Nancy L. Sellers, Operations Manager
GSA | Public Buildings Service | Region 4
Atlanta Metro Operations Section A (4P1SBA)
100 Alabama Street, SW, Suite GR-40, Atlanta, GA 30303
(O) 404-562-0088 (C) 404-433-5734
nancyl.sellers@gsa.gov

On Thu, Feb 24, 2022 at 11:30 AM Fortson, Donald O. <Fortson.DonaldO@epa.gov> wrote:

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Nancy,

I agree. We should start cleaning sometime this month. I don't want to get anything from you to soon. I would let you know when the start date will be. Thanks as always Nancy.

From: Nancy Sellers - 4P1SBA <nancyl.sellers@gsa.gov>

Sent: Thursday, February 24, 2022 11:26 AM

To: Fortson, Donald O. <Fortson.DonaldO@epa.gov>

Subject: Re: Recycle Bins

I would suggest instead of 2 recycling bins per floor, I think you need TRASH bins as well.. Perhaps 1 recycling and 1 trash per floor?

Nancy L. Sellers, Operations Manager

GSA | Public Buildings Service | Region 4

Atlanta Metro Operations Section A (4P1SBA)

100 Alabama Street, SW, Suite GR-40, Atlanta, GA 30303

(O) 404-562-0088 (C) 404-433-5734

nancyl.sellers@gsa.gov

On Thu, Feb 24, 2022 at 11:21 AM Fortson, Donald O. <Fortson.DonaldO@epa.gov> wrote:

Nancy,

As you know, Region 4 is preparing to return to the building. My team and I was asked to develop a Cleaning Plan for all Region 4 floors. We have completed the Cleaning Plan and we name the plan **FRESH RETURN INITIATIVE**. When we met to discuss the plan, we realized that we will need support from GSA. We would like to request two Recycle Bins per floor and only one for the 16 floor which equals to a total of 15 Recycle Bins. We're not sure of the dates to begin the cleaning because we have to address the rodent issues first before moving forward. We look forward to your support so that we can ensure that we do our part to assist employees on cleaning their areas when they return to the building.